

Contract Agreement
Highpoint Agricultural Animal Facility
Plano Independent School District

The Highpoint Agricultural Facility is provided by Plano ISD, as an extension of the Agricultural Science program. The purpose of the facility is to provide an area for use by teachers and FFA members to raise and care for their projects. The facility provides students with opportunities they might not have otherwise, to raise an animal or participate in some other agricultural project. These projects are designed to give students an opportunity to gain a sense of responsibility, as well as leadership and showmanship skills. The care and maintenance of the facility is the responsibility of the FFA members, teachers, and the district. In order to assure that these facilities may continue to be used for these purposes, the following guidelines are provided.

- ❖ Students feeding animals will abide by the rules set out below. Students found in violation of these rules may be precluded from participation in FFA activities for a period of time, to be determined by the instructor, and/or may be a reason for dismissal from the facilities and/or program.
 1. Each student is responsible for the feeding and care of his/her project on his/her own time without assistance of anyone, other than the student's immediate family or the agricultural instructor, without prior approval by the instructor. **Any guest of the student at the facilities shall be the responsibility of the student.**
 2. Each animal must be cared for in a proper manner as approved or established by the instructor. The instructor is authorized to determine any necessary practices to ensure proper care of the student's project. This includes, but is not limited to, daily maintenance of pen/facility, feeding, hair care, showing techniques, exercise, etc. Students must adhere to practices set forth by the agricultural teacher and these practices may not be changed.
 - a. Projects without feed or with unsatisfactory pen/area conditions for prolonged periods of time will result in removal of the project from the student.
 3. State law prohibits the use or possession of narcotics, controlled substances, or tobacco products by any students, or by any person during any school related activity, or at any school facility. Any violation of this law may result in the student not being allowed to participate in extracurricular activities for the remainder of that school year and any other disciplinary action necessary by the district. This includes all FFA activities. Non-students will be subject to the enforcement of the state law. Students participating in any of these activities are still subject to the district's student handbook or student code of conduct and all associated rules of conduct. **Any guest of the student is the responsibility of the student and therefore the student will be liable for any illegal activity.**
 4. The school district, agricultural science department, or the FFA chapter does not maintain insurance for livestock. It is the responsibility of the student to provide any insurance coverage on his/her animal deemed necessary. Losses of livestock, or expenses incurred as a result of loss, injury, illness, etc., including veterinary bills, are the sole responsibility of the student, with no recourse to Plano ISD, the student's respective school, any FFA chapter, or anyone associated with these entities.

5. Students must be “eligible” according to state and district guidelines in order to participate in any livestock show during the school year. The student must be eligible by state and district guidelines at the time the agricultural teachers leave the project center for the show with the animals.
6. The student’s Agricultural Science teacher must approve all projects before purchase. The instructor must be actively involved in the selection process, or the project will not be eligible to participate in livestock shows as a Plano ISD affiliated FFA project.
7. Under the direct supervision of the agricultural science instructor, all show animals must be validated by the established livestock show in which that animal will participate. Any animal not meeting these criteria will not be eligible to participate in any livestock show as a project of the Plano ISD FFA.
8. Any show animal must be housed and cared for by the student and his/her immediate family under the exclusive supervision of the agricultural science instructor at the facilities provided by Plano ISD, the student’s home facility, or another facility approved by the instructor.
9. No animals, unless specifically authorized or approved, are permitted at the facilities provided by Plano ISD.
10. Students housing animals at Plano ISD facilities may be assigned duties or responsibilities for the care and maintenance of the facility as determined by the instructor. Failure to maintain Plano ISD facilities in clean and proper order or complete duties assigned by the instructor may result in the dismissal of the student and the removal of his/her animal from the facility.
11. No signs, posters, or other decorations shall be allowed in any pen or stall at the facilities.
12. Vandalism of district or other personal property by students at district facilities will result in the student being held financially responsible for the replacement value of that property, the possibility of the student’s animal(s) or project being removed from the facility, and the student being removed from participation in FFA related activities.
13. Only items approved by the agricultural science teachers and Plano ISD may be stored at the student’s assigned area/animal pen. No personal items will be allowed to be stored outside the area/pen.
14. Due to limited space, no personal trailers or other items will be allowed to be parked/stored at the Plano ISD agricultural facility. **Vehicles not authorized by the instructor or the district, are prohibited from entering the facility.**
15. Students will commute to and from the livestock shows with the agricultural science instructor, or in other transportation authorized and approved by the student’s parents. Teachers will ensure the appropriate alternative travel forms have been completed by the student’s parents. The student will remain with his/her project at the livestock show, and return home with that animal at the completion of the show. Participation in jackpots or shows that are not approved by the agricultural science instructor are prohibited.

16. Animal projects validated and registered under Plano ISD must travel with the attending agricultural science instructor. Participation in jackpots or shows that are not approved by the agricultural science instructor are prohibited.
17. **Students should not enter district facilities during their school hours unless authorized by the instructor, or when an emergency exists with the animal project. The student must carry a Plano ISD student id and a Plano ISD issued barn badge at all times when at the Plano ISD agricultural facility. Hours of operation are 5:00am-10:30pm. During off hours the facility will be locked. Entering after hours could result in disciplinary actions.**
18. Each student will be issued one card to the facility at no cost. Up to two additional badges may be purchased for use by a parent or guardian for \$25 each. You must let your instructor know immediately if your card is lost or stolen. All lost or stolen cards will result in a \$25 replacement fee. Cards will be distributed once payment is received and processed. All cards must be returned by the date specified by the Project Center Supervisor. If card(s) are not returned, a \$25 replacement fee will be charged per card.
19. **Access cards should not be shared with anyone. Any damages caused by misuse of the card including but not limited to demagnetization will be the student's responsibility and could result in the dismissal of the student, the removal of his/her animal from the facility, and/or disciplinary actions.**
20. During the year, the instructor reserves the right to add to or amend these guidelines and rules as needed to comply or conform to new and changing laws or rules established by the State of Texas, livestock shows, Plano ISD, or departmental policy.
21. Each student is strongly encouraged to secure a buyer for his/her animal in the event the animal does not qualify for a premium sale. It is recommended that the student and parent assist in the solicitation of individuals/businesses to participate in the premium sale at the Collin County Livestock Show, and/or fundraising activities related to this show by the Plano combined FFA buyers group.
22. The instructor reserves the right to deny his/her signature to any livestock show entry or transportation to livestock shows for violations of these rules/guidelines.
23. All outstanding debts, i.e., vet bills, feed bills, etc. incurred by the student in the raising of the project must be paid before the instructors can release payment from the sale of the project.
24. All participants understand and acknowledge that Plano ISD is not responsible, in any capacity, for any damage or harm that may come to any student, animal or personal property while at the Plano ISD facilities. Further, the student agrees to indemnify and hold harmless the Plano ISD from any claim or cause of action that might arise out of the student's conduct while participating in the program or while at the facilities.
25. **Feeding, watering, medicating, and/or caring for any animal other than the student's own animal is prohibited without prior owner and/or instructor approval.**

26. **Strict adherence to all posted and communicated requirements including those relating to safety precautions for COVID-19 is expected. Failure to follow these requirements may result in the possibility of the student’s animal(s) or project being removed from the facility and the student being removed from participation in FFA related activities.**

27. Except when specifically covered by other district or school rule and/or procedure, in the event that violations of these established rules occur, the following procedures will be enforced:
- a. First offense or violation: the student and parent will be notified of the violation and given a “first offense notice.”
 - b. In the case of a second offense or violation: the student and parent will be notified of the violation and given a “second offense notice.” Upon receiving this notice, the student and parent will be required to remove the animal from the district facility within seven (7) days of the notification. If the animal is not removed by the prescribed time period, the animal will be sold at public auction by the instructor, with any expenses incurred deducted from the proceeds of the sale, and the remainder of the proceeds forwarded to the student.
 - c. Any major infractions can be cause for immediate removal from the facilities and/or program.

I have read and agree to follow these rules and regulations and to uphold a high degree of character in representing PISD and the Agricultural Science Program.

Student _____ Student _____ Date _____
(Printed) (Signature)

Student ID _____ Student Grade Level _____

Parent _____ Parent _____ Date _____
(Printed) (Signature)

Parent’s Home Phone Number: _____ Work/Cell: _____

Student’s Cell Phone Number: _____

Parent’s Email Address: _____

Student’s Email Address: _____

Number of additional badges requested: _____

Teacher’s Signature _____ School _____

Plano ISD does not discriminate on the basis of sex, handicap, race, color, religion or national origin in its career education programs, or activities as required by Title IX, section 504 and Title VI.